

Risk Assessment for Club Facilities and Activities – Covid-19 specific

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| Name of Club Durham paddle sports club | Name of Risk Assessor: R.W.Walling/Reviewed by Trustees and coaching group. | Date of Risk Assessment: Sept 23rd 2020 |
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| What are the hazards? | Who might be harmed? | Controls Required | Additional Controls | Action by who? | Action by when? | Complete |
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| Spread of Covid-19 Coronavirus | <p>Club members, volunteers, paddlers and members of the general public, especially:</p> <p>Vulnerable groups – Elderly, Pregnant and those with existing underlying health conditions.</p> | <p><u>Club nights</u></p> <p>Suspended per the announcement on the members face book page on 23rd March until advised following review by the Trustees.</p> <p>The 'Club Jetty' not be used by club members until Club Nights recommence.</p> <p><u>Allowable Club Activities</u></p> <p>Restricted to Peer Paddles as defined by the club rules and in line with the latest Government Guidelines for outdoor activities in groups. These rules are developing and will develop in response to the progress of the pandemic. Members are required to keep up to date and follow the guidance at https://www.gov.uk/government/publications/coronavirus-outbreak-faqs-what-you-can-and-cant-do</p> <p>No one showing symptoms of Covid 19 or has knowingly been in contact with</p> | <p>Members are reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels.</p> <p>Members are reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching your face, eyes, nose or mouth with unclean hands. Tissues and hand sanitiser should be carried by all participating in a club activity.</p> <p>Members are reminded to help reduce the spread of coronavirus (COVID-19) per the latest public health advice at - https://www.gov.uk/government/organisations/public-health-england</p> | Activity organiser/Coordinator the person posting the activity, and all participants | At the start of every event. | |

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| | | <p>anyone showing symptoms of Covid 19 or who is 'Shielding' should take part in or attend any club activity.</p> <p>Guideline at the time of writing is for groups of 6. In the event of more than 6 wishing to participate multiple groups may undertake and activity with separate staggered ingress and egress times.</p> <p><u>Club Boat Store (The Old Corn Mill Durham) and Equipment.</u></p> <p>Equipment will not be shared outside the same household until further notice.</p> <p>Equipment may be loaned to members of the club, issued subject to the club rules and the specific Covid 19 guidance for entry to the boat store below. The return procedure contain herein must be observed.</p> <p><u>Rules of entry for the club boat store during the Covid 19 pandemic</u></p> <p>Due to the restricted entry and confined space, entry into the club house is restricted to one person or two people from the same household. At least one person being a club boat store key holder (committee member, trustee or registered coach/instructor) who is responsible for their personal hand sanitisation prior to entry, the sanitisation of points of contact especially external locks and handles accessible to the public using appropriate cleaning products and methods.</p> <p>Any entry to the Boat Store is to be shared on the face book page or by e-mail with all key holders. Once entered, keyholders shall ensure the boat store with not be re-entered for 72 hours</p> | <p><u>Cleaning Shared Equipment</u></p> <p>Any shared equipment being returned to the club should be wiped down with fresh water, identified with the date of return and left for 72 hours before further use. This will include boats, paddles, buoyancy aids and any other shared objects/materials normally stored in the Club Boat Store.</p> | <p>Equipment users and Boat Store Key Holder</p> | <p>On return of equipment.</p> | |
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| | | <p><u>Travel to/from an event</u></p> <p>Car sharing is restricted to household members and Support Bubble members only. In the event an emergency dictates car sharing is essential for example injury, those involved are to wear masks, sit as far apart as possible e.g. front left, rear right and open windows for maximum ventilation</p> <p><u>Paddle Ingress and egress</u></p> <p>Ingress and Egress require special attention especially if the general public is present:</p> <p>All signage and way restrictions to ensure social distancing must be complied with.</p> <p>Members must receive information in advance of attending the venue to enable them to prepare properly to follow any systems and protocols in place at the site.</p> <p><u>Social Distancing</u></p> <p>The latest government guidelines must be followed with regard to social distancing. The club advises where ever possible comply with the minimum 2-metre (6.5 foot) gap originally recommended by the Public Health Agency.</p> <p><u>Hard Contact Points in public places</u></p> <p>Although the government guidelines encourage outdoor activities in public spaces with social distancing, the club advises that contact with hard points for example notice boards, signage and gates styles etc. be minimised and hand sanitisation guidelines followed whenever this is not possible.</p> <p>Contact with any security device in the public domain is restricted to the recognised</p> | <p>Special attention is to be paid at pinch points such as stairways, passages, storage areas points where social distancing may be difficult. Members to give way to the general public in order to ensure social distancing</p> | <p>Event participants</p> | <p>During an event</p> | |
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| | | <p>operator (key holder) who is responsible for ensuring sensitisation of the device using appropriate products.</p> <p><u>Hand Washing</u></p> <p>Stringent hand sanitising to be observed for all club activities.</p> <p>See hand washing guidance.</p> <p>https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing</p> <p>Gel sanitisers to be used in the outdoor environment where washing facilities are not readily available/accessible.</p> <p><u>Track and Trace</u></p> <p>Members posting a paddle to record the names of participants and pass that information to a committee member who will log the information on the Club Google Drive for the purposes of assisting the Government Track and Trace scheme in the event of any member testing positive for Covid 19</p> | | <p>Member Posting Event</p> | <p>As immediately as is practicable after the event</p> | |
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Acknowledgement to British Canoeing, the RYA and the HSE for information used as guidance.